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The Shipper's Export Declaration (SED) must accompany most international dutiable shipments valued over \$2,500 US or containing validated licensed materials or destined for certain Eastern European countries. The SED **MUST** be completed on buff (yellow) or goldenrod colored paper, typed or in ink. The SED may also be filed electronically by going to www.aesdirect.gov.

The SED, Commerce Form 7525-V, is used for compiling the official U.S. export statistics for the United States and for export control purposes.

NorthStar Express Freight can prepare and file the SED for you. To do so you must authorize us by providing an airway bill or in the case of a routed export transaction, a signed power of attorney.

- 1a. **U.S. Principal Party in Interest (USPPI)/Exporter.** The company name and address or if an individual, your name and address. The foreign entity must be listed as the USPPI if in the United States when the items are purchased or obtained for export. Use only the first 5 digits of the ZIP code.
 - b. **USPPI/Exporter Employer Identification Number (EIN) or ID.** Enter the Company's EIN, or if shipping as an individual, enter your Social Security Number (SSN).
 - c. **Parties to a Transaction.** Indicate if this is a related or non-related party transaction. A related party transaction is a transaction between a USPPI and a foreign consignee, (i.e. parent company or sister company), where there is at least 10 percent ownership of each by the same U.S. foreign person or business enterprise.
 2. **Date of Exportation.** Enter the scheduled NorthStar pick-up date. The date format should be MM/DD/YYYY.
 3. **Transportation Reference Number.** Report the booking number for ocean shipments. The booking number is the reservation number assigned by the carrier to hold space on the vessel for the cargo being shipped. For air shipments the airway bill number must be reported. For other methods of transportation leave blank.
 - 4a. **Ultimate Consignee.** Enter the name and address of the foreign party actually receiving the merchandise for the designated end-use or the party so designated on the export license. For overland shipments to Mexico, also include the Mexican state in the address.
 - b. **Intermediate Consignee.** Enter the name and address of the party in a foreign country who makes delivery of the merchandise to the ultimate consignee or the party so named on the export license.
 5. **Forwarding Agent.** Enter the name and address of the forwarding or other agent authorized by the principal party in interest. The forwarding or other agent is that person in the United States who is authorized by a principal party in interest (U.S. or foreign) to perform the services required to facilitate the export of items from the United States. The forwarding or other agent is never the USPPI on the SED or AES record, unless they act in the capacity of an order party. Forwarding Agent—NorthStar Express Freight, Inc. 350 South Washington Street, Falls Church, VA 22046.
 6. **Point (State) of Origin or Foreign Trade Zone (FTZ) Number.** (a) If from a FTZ enter the FTZ number for exports leaving the FTZ, otherwise enter the (b) two digit U.S. Postal Service abbreviation of the state in which the merchandise starts its journey to the port of export, or (c) State of the commodity of greatest value, or (d) State of consolidation.
 7. **Country of Ultimate Destination.** Enter the country in which the merchandise is to be consumed, further processed, or manufactured; the final country of destination as known to the exporter at the time shipment; or the country of ultimate destination as shown on the export license.
- 8-14. **Information obtained from NorthStar.**
8. **Loading Pier.** (For vessel shipments only) Enter the name of the pier at which the merchandise is laden aboard the exporting vessel.
 9. **Method of Transportation.** Enter the method of transportation by which the merchandise is exported (or exits the border of the United States). Specify the method of transportation by name, such as vessel, air, rail, truck, etc., specify "own power" if applicable.
 10. **Exporting Carrier.** Enter the name of the carrier transporting the merchandise out of the United States. For vessel shipments give the name of the vessel.
 11. **Port of Export.** (a) For overland shipments, enter the name of the U.S. Customs port at which the surface carrier (truck or railcar) crosses the border; (b) For vessel and air shipments, enter the of the U.S. Customs port where the merchandise is loaded on the carrier (airplane or Ocean vessel) that is taking the merchandise out of the United States; (c) For Postal (mail) shipments, enter the U.S. Post Office from which the merchandise is mailed.

12. **Foreign Port of Unloading.** For vessel shipments between the United States and foreign countries, enter the foreign port and country at which the merchandise will be unloaded from the exporting carrier. For vessel and air shipments between the United States and Puerto Rico, enter the Schedule C code, "U.S. District and Port Code".
13. **Containerized.** (For vessel shipments only) check the YES box for cargo originally booked as containerized cargo and for cargo that has been placed in containers at the vessel operator's option.
14. **Carrier Identification Code.** Enter the 4-character Standard Alpha Code (SCAC) of the carrier for vessel, rail and truck shipments, or the 2- or 3-character International Air Transport Association (IATA) code of the carrier for air shipments. In a consolidated shipment, if the ultimate carrier is unknown, the consolidators carrier ID code may be reported. The National Motor Freight Traffic Association **703-838-1831** or www.nmfta.org issues the SCAC's for ocean carriers, trucking companies and consolidators. The American Association of Railroads, (Railinc), **919-651-5006** issues the SCAC codes for rail carriers. The International Air Transportation Association (IATA) issues the air carrier codes. The IATA codes are available on the Foreign Trade Division web site under "Air Carrier Codes" at www.census.gov/foreign-trade.
15. **Shipment Reference Number.** Enter the NorthStar work order #/bill of lading #.
16. **Entry Number.** Enter the Import Entry Number when the export transaction is used as proof of export for import transactions, such as In-Bond, Temporary Import Bond or Drawback's and so forth. Also, an Entry number is required for merchandise that is entered as an import (CF-7501 or Automated Broker Interface (ABI) entries) and is then being exported out of the United States.
17. **Hazardous Materials.** Check the appropriate "Yes" or "No" indicator that identifies the shipment as hazardous as defined by the Department of Transportation.
18. **In Bond code.** Report one of the 2-character In-Bond codes listed in Part IV of Appendix C of the FTSR (15 CFR Part 30) to include the type of In-Bond or not In-Bond shipment. Enter code "70" for Not-In-Bond.
19. **Routed Export Transaction.** Check the appropriate "Yes" or "No" indicator that identifies the transaction as a routed export transaction. A routed export transaction is where the foreign principal party in interest authorizes NorthStar Express to export the merchandise out of the United States.
20. **Schedule B Description of Commodities.** Use columns 22 – 24 to enter the commercial description of the commodity being exported, its schedule B number, the quantity in schedule B units, and the shipping weight in kilograms. Enter a sufficient description of the commodity as to permit verification of the Schedule B commodity number or the commodity description as shown on the export license. Include marks, numbers, or other identification shown on the packages and the numbers and kinds of packages (boxes, barrels, baskets, etc.)
21. **"D" (Domestic), "F" (Foreign) or M (Foreign Military Sales).** Indicate (a) Domestic exports (D) - merchandise that is grown, produced, or manufactured in the United States (including merchandise that has been enhanced in value or changed from the form in which imported by further manufacture or processing in the United States; (b) Foreign Exports (F) – merchandise that has entered the United States and is being re-exported in the same condition as when imported; (c) Foreign Military Sales (M) – exports of merchandise that are sold under terms of the foreign military sales program.
22. **Schedule B Number.** Enter the commercial description of the commodity being exported and the ten-digit commodity number as provided in Schedule B- Statistical Classification of Domestic and Foreign Commodities Exported from the United States. If necessary, the Harmonized Tariff Schedule (HTS) number can be reported on the SED.
23. **Quantity (Schedule B Units).** Report whole unit(s) as specified in the Schedule B commodity classification code. Report also the unit specified on the export license if the units differ.
24. **Shipping Weight (kilograms).** Enter the gross shipping weight in kilograms for each Schedule B number. To determine kilograms multiply pounds (lbs.) by 0.4536.
25. **VIN/Product Number/Vehicle Title Number.** (For used self-propelled vehicles only). Report the following items of information for used self-propelled vehicles as defined in Customs regulations 19 CFR 192.1: (1) Report the unique Vehicle Identification Number (VIN) in the proper format; (2) Report the Product Identification Number (PIN) for those used self-propelled vehicles for which there are no VINs; and (3) the Vehicle Title Number.
26. **Value (U.S. dollars).** Enter the selling price or cost if not sold, including freight insurance, and other charges to the U.S. port of export, but excluding unconditional discounts and commissions (nearest whole dollar, omit cents). The value to be reported on the SED is the exporter's (U.S. principal party's in interest) price or cost if no sold, to the foreign principal party in interest. Report one value per each Schedule B number.
27. **License No./License Exception Symbol/Authorization.** Whenever a SED or AES record is required – (a) enter the license number on the SED or AES record when you are exporting under the authority of a Department of Commerce, Bureau of Export Administration (BXA) license, a Department of State, Office of Defense Trade Controls (ODTC) license, a Department of the Treasury, Office of Foreign Assets Control (OFAC) license (enter either the general or specific OFAC license number), a Department of Justice, Drug Enforcement Agency (DEA) permit, or any other license number issued by a Federal Government agency. For the BXA license the expiration date of the license must be entered on the paper version of the SED only. (b) Enter the correct license Exception symbol (e.g. LVS, GBS, CIV) on the SED or AES record when you are reporting under authority of a License Exception. See § 740.1, § 740.2, and § 758.1 if of the Export Administration

Regulations (EAR). (c) Enter the "No license Required" (NLR) designator when you are exporting items under the NLR provisions of the EAR: (1) When the items being exported are subject to the EAR but not listed on the Commerce Control List (CCL) (i.e. items that are classified as EAR99); and (2) When the items being exported are listed on the CCL but do not require a license.

28. **Export Control Classification Number (ECCN).** Whenever a SED or AES record is required, you must enter the correct ECCN on the SED or AES record for all exports authorized under a license or License Exception, and items being exported under the "No License Required" (NLR) provisions of the EAR that are listed on the Controlled Commodity List and have a reason for control other than anti-terrorism (AT).
29. **Duly Authorized Officer or Employee.** Provide the signature of the exporter (U.S. principal party in interest) authorizing NorthStar Express to affect the export when such agent does not have a formal power of attorney or written authorization.
30. **Signature/Certification.** Provide the signature of the exporter (U.S. principal party in interest) or authorized forwarding or other agent certifying the truth and accuracy of the information on the SED.
31. **Authentication.** For customs use only.

For further information regarding the Shipper's Export Declaration visit www.census.gov/foreign-trade. See INFORMATION AES, REGULATIONS, SEDs/Forms.